

INSTRUCTIONS: ALLOWLISTING EXCHANGE ONLINE, OFFICE 365

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ALLOW MESSAGES FROM THE IYS MAIL SERVER

Security

Log in to the Office 365 Admin Console and select the **Security** menu item.

← Zurück		
P Alle Ihre Apps durchsuchen		
Neu	Sicherheitsinformation	Kennwort
• Admin	2	Q
• 🜍 Compliance		ъ
Security :	Halten Sie Ihre Überprüfungsmethoden und Sicherheitsinformationen auf dem neuesten Stand.	Verstärken Sie die Kennwortsicherheit, oder ändern Sie Ihr Kennwort, wenn jemand anderes Kenntnis darüber hat.
Microsoft 365		VENNIMORT ÄNDERNI

Add the IYS IP address

Select Policies & rules from the menu on the left. A new interface opens, here click on the item Threat policies.

Ģ	Explorer			::: Microsoft 365 Defender		
	Review		-			
0	Campaigns		0 0	Home Incidents & alerts	~	Policies & rules Set up policies to manage devices, protect against threats, and receive alerts about various
\boxtimes	Threat tracker		9	Actions & submissions	~	
	Exchange message trace		8	Secure score Trials		Name Threat noticies
-0	Policies & rules	Policies & rules		Email & collaboration	~	Alert policy
10	n		9	Investigations		Activity alerts

Under Threat policies, select the Anti-spam option and then click on the option Connection filter policy.

~	Threat policies	Anti-spam policies	Anti-spam policies We recommend enabling preset security policies to stay updated with new security controls and our recommended settings. View			
^	Templated policies	$\overline{\mathbb{Q}}^{*}$. We recommend enabling preset security policies				
	Read Preset Security Policies	O Please go to the quarantine policy page to config Use this page to configure policies that are inclu	O Please go to the quarantine policy page to configure end-user spam notification as we will remove the configuration from the Ant Use this page to configure policies that are included in anti-spam protection. These policies include connection filterin			
	Configuration analyzer	+ Create policy \sim 🕐 Refresh				
		Name	Status			
	Palisias	Personio	• On			
	oncies	Anti-spam inbound policy (Default)	Always on			
	5 Anti-phishing	Connection filter policy (Default)	Always on			
	🔀 Anti-spam	Anti-spam outbound policy (Default)	 Always on 			

In the right-hand window, select Edit connection filter policy.

+ Create policy ~ O Refresh		5.1.76.150
Name	Status	IP Block list
Personio	• On	Safe list
Anti-spam inbound policy (Default)	Always on	• Off
Connection filter policy (Default)	Always on	Edit connection filter policy
Anti-spam outbound policy (Default)	Always on	



Under Always allow messages from the following IP addresses or address range add our IP address: **5.1.76.150**.

> Anti-spam policies	I	Connection filter policy (Default) Always on Priority Lowest
cies	Always allo	w messages from the following IP addresses or address range:
urity policies to stay updated with new security controls and our recommended settings. View preset security policies	5.1.76	.150 ×
age to configure end-user spam notification as we will remove the configuration from the Anti-spam policy by December 2021. Learn more about tat are included in anti-spam protection. These policies include connection filtering, spam filtering, and outbound spam filtering	Always bloc	k messages from the following IP addresses or address range:

Add the IYS domain

Now set up the **Anti-spam inbound policy** by clicking on it. Select the option **Edit allowed and blocked senders and domains** in the pop-up.

> >	Anti-spam policies		shours uncourte and an analysis shours uncour-	On Retain spam in quarantine for this many days 15	
	$\langle \overline{V} \rangle$. We recommend enabling preset security policies to stay updated with new security con-	trols and our recommended settings. View		Edit actions	
~	Please go to the quarantine policy page to configure end-user spam notification as we Use this page to configure policies that are included in anti-spam protection. The	will remove the configuration from the Ant ese policies include connection filteri		Allowed and blocked senders and domains	^
	+ Create policy ~ 🕐 Refresh				
	Name	Status		Allowed domains 1 domains	
	Personio	• On		Blocked senders	
	Anti-spam inbound policy (Default)	 Always on 			
	Connection filter policy (Default)	Always on		Blocked domains	0
	Anti-spam outbound policy (Default)	 Always on 		Edit allowed and blocked senders and domains	

Click on Allow domains under Domains. Under Add domains, add our email server domain: mx.1ys.de.

	Allowed and blocked senders and domains		\times
	Allowed	Manage allowed domains	Close
	Senders (0) Always deliver messages from these senders	Add senders and domains to this list to ensure messages are always delivered to them.	
	Manage 0 sender(s)	+ Add domains 1 item 🔎 Search = ~	/
nber 2021. Learn more about nd outbound spam filterir	Domains (1) Always deliver messages from these domains Allow domains	Domains	
	Blocked	more about mx.1ys.de	
-	Senders (0) Always mark messages from these senders as spam Manage 0 sender(s)		
	Domains (0)		